

## **GROOMING SPACE**

Grooming spaces will be allocated on a first-come, first-serve basis. Grooming reservations will be taken beginning **January 2, 2020**. Cancellations or changes must be received by March 20, 2020. **NO REFUNDS after March 20, 2020.**

**\*\*\*\*\* PLEASE do not mail prior to 12/27/19, mail received with an earlier postmark will be returned! \*\*\*\*\***

The grooming spaces this year are 5' x 10'. The cost for each space is **\$50**. For planning purposes, the spaces are intended for exhibitors requiring space to accommodate 1 to 4 dogs, crates, grooming tables, and **ONE** 4'x4'ex-pen. If you wish to be assigned to spaces next to other exhibitors as a group, you may do so by sending one Grooming Space Reservation Form, with appropriate payment for each individual reservation request, together, in one mailing envelope. **THE TOTAL NUMBER OF ADJOINING SPACES THAT MAY BE RESERVED IN THIS GROUP REQUEST IS LIMITED TO A MAXIMUM OF 8 SPACES FOR THE GROUP.**

**\*\*\*\*ONE GROUP REQUEST PER MAILING ENVELOPE\*\*\*\***

Payment in full must accompany the reservation request. **Make checks and money orders payable to ASSA in US funds.** Any reservations received at other than the following address will be returned to sender.

**Keith E Kozakiewicz  
ASSA Grooming Space Reservations  
P O Box 33876  
Phoenix, AZ 85067-3876**

### **Special Notes for Grooming Area**

(1) If necessary, ASSA reserves the right to reduce any exhibitor 's grooming area allocation and relocate the space assignment if the space requirements for the number of dogs indicated for the entry at the time of reservation acceptance is not consistent with the number of dogs actually entered or present at the show in order to accommodate any emergency space requirements.

**(2) Ex-pens must be arranged to conform to a reduced size 4'x4' to 4" x8" format. NO MORE THAN TWO (2) PENS may be ganged together in any space or adjoining spaces. (ex-pens must be minimum 32" tall)**

(3) The grooming area will not be available until 1PM on Monday to allow for ring and vendor set up first. Please plan your arrival accordingly. **('IF' we have the room ready earlier, move in will be adjusted. All help in setting the room is appreciated!)**

(4) Plastic sheeting, shavings, and water will be provided. **ALL EX-PENS** must have plastic on the floor and up the sides to contain the shavings. **\*\*\*\*NO PAPER, TOWELS, SHEETS, ETC ALLOWED . . . IF YOU HAVE A PROBLEM WITH SHAVINGS, YOU, AT YOUR OWN EXPENSE, CAN GET PELLET-TYPE BEDDING. \*\*\*\*** You are expected to keep your ex-pens clean. PLEASE be considerate of those next to you.

(5) Security will be provided inside the building each night of the show. The grooming area will be cleared and locked down from 10:30PM until 6AM each day. EXCEPT IN CASE OF EMERGENCY, NO ADMITANCE WILL BE ALLOWED.

(6) DECORATIONS/REFRESHMENTS — "REASONABLE decorations" will be allowed. Please keep the individual banners and any other decorations to 7 feet tall or less. ABSOLUTELY NO CANOPIES, (FIRE MARSHALL REQUIREMENT) or electrical plug in decorations, self-contained battery lights are allowed. The National is a special event and folks want to see the dogs, so please be responsible with refreshments - simple snacks and beverages only. This is a grooming area and not a wine and cheese tasting event.

(7) Grooming spaces are not to be used for display areas. If you want a Vendor spot, please see the Vendor Chairman. Anyone found using a grooming space for such activity will forfeit the space and be responsible for any actions ASSA deems necessary.

(8) There is NO acknowledgement of your reservation sent! If you are concerned about tracking the receipt of your reservation, use Priority Mail with Delivery Confirmation services offered by the US Postal Service or send a self-address stamped postcard with your reservation.

# ASSA National Specialty Grooming Space Reservation Form

Payment in full must accompany this reservation form. Checks should be made **payable to ASSA** and should be in **US funds only**.

Grooming spaces are **\$50 each for 5' x 10'**.

Reservations will begin on **January 2, 2020**.

No cancellations or changes will be accepted after March 25, 2019. **NO REFUNDS after March 20, 2020**.

If you wish to be assigned spaces next to other exhibitors as a group, you may do so by sending the form with each person's name on the Reservation Form.

the total number of adjoining spaces, which may be reserved in a group request, is limited to 8. Only one group request per mailing envelope will be accepted.

ASSA reserves the right to reduce the number of spaces reserved or to reassign space locations, subject to the actual number of dogs entered and present at the show.

Name \_\_\_\_\_

Kennel Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_

Zip \_\_\_\_\_

E-mail \_\_\_\_\_

Home Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_

Please reserve \_\_\_\_\_ **5' x 10' spaces @ \$50 per space**. I have enclosed \$ \_\_\_\_\_ for the spaces.

There are a limited number of spaces with power in the side grooming area only. **NO power allowed on main floor.**

Power...YES \_\_\_\_\_ NO \_\_\_\_\_

I anticipate having the following number of dogs entered for use in the space. \_\_\_\_\_

**The exhibitors listed below will use the requested space(s):**

Name \_\_\_\_\_ Kennel Name \_\_\_\_\_

Name \_\_\_\_\_ Kennel Name \_\_\_\_\_

Name \_\_\_\_\_ Kennel Name \_\_\_\_\_

Name \_\_\_\_\_ Kennel Name \_\_\_\_\_

Name \_\_\_\_\_ Kennel Name \_\_\_\_\_

Name \_\_\_\_\_ Kennel Name \_\_\_\_\_

Name \_\_\_\_\_ Kennel Name \_\_\_\_\_

Name \_\_\_\_\_ Kennel Name \_\_\_\_\_

**\*\*Mail received with a postmark prior to 12/27/19 will be returned.\*\***

**Please send the completed form and payment to:**

Keith Kozakiewicz

ASSA Grooming Space Reservations

P O Box 33876

Phoenix, AZ 85067-3876

